

Training Course Specification

Course: **Macromedia Dreamweaver v4 Introduction**

Duration: 1 Day

COURSE OBJECTIVES: To give an introduction to the Internet tools and features of Macromedia Dreamweaver. Delegates will create an active web and link web pages.

WHO SHOULD ATTEND: People who intend to design or upgrade Internet and/or Intranet webs

EXPERIENCE NEEDED: This course assumes no previous experience of Dreamweaver or any other web page design tool. Delegates must have a good knowledge of the Windows 95/98/2000 operating system and should be familiar with standard word processing features. HTML is covered in this course in the context of Dreamweaver and a rough grasp of the HTML language *concept* would be beneficial.

COURSE CONTENTS:

1: Getting Started with Dreamweaver

THE INTERNET AND 'WEBS'
JARGON AND
TERMINOLOGY...WHYDREAMWEAVER?
INTERNET ACCESS AND HTML
THE DREAMWEAVER ENVIRONMENT
EDITING AN EXISTING PAGE
VIEWING HTML AND DOWNLOAD TIME

2: Design, Create and Edit Web Pages

CREATING A BASIC WEB PAGE
CREATING AND FORMATTING TEXT
SAVING AND TITLING WEB PAGES
WORKING WITH IMAGES
DEFINING A WEB SITE
WORKING WITH THE SITE WINDOW
WORKING WITH TEMPLATES
IMPORTING TEXT
HTML TEXT
CHARACTER FORMATTING
PARAGRAPH FORMATTING
HTML STYLES

3: Expanding the Web and linking it Together

WORKING WITH LINKS
LINKS WITHIN A SITE
ANCHORS
WORKING WITH EXTERNAL LINKS
WORKING WITH IMAGES
IMPORTING IMAGES
RESIZING IMAGES
USING IMAGES AS LINKS
WORKING WITH TABLES
CREATING TABLES
CHANGING TABLE LAYOUT
FORMATTING TEXT IN TABLES
TABLE ATTRIBUTES
USING TABLES FOR LAYOUT

4: Finalising the Web

BUILDING A SITE WITH FRAMES
CREATING A FRAMESET
WEB PAGES IN FRAMESETS
FRAME LINK DESTINATIONS
UPLOADING A WEB SITE
CHECKING THE SITE
UPLOADING THE SITE